



**IV Liceum Ogólnokształcące z Oddziałami Dwujęzycznymi
im. Stanisława Staszica w Sosnowcu
IB World School No. 061902**

Admissions Policy

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1. Candidates for admission to IV Liceum Ogólnokształcącego z Oddziałami Dwujęzycznymi im. S. Staszica must demonstrate that they are students who are eager to embrace and embody the IB Learner Profile. Applicants are expected to have inquiring and open minds, to be diligent and reliable, to be good communicators, and to have an openness to learning new things. Good time-management and organizational skills are also indispensable qualities for students to be successful in the IB DP. In addition to these characteristics, applicants must fulfill the detailed criteria for admission presented in the School Statutes / School Admissions Policy.
2. A Primary School graduate who intends to pursue the International Baccalaureate Diploma Programme applies for admission to the four year course in Secondary School which includes two years of the so-called pre-IB class and two years of IB DP.
3. Each candidate to a pre-IB class must have linguistic competence allowing for active participation in classes conducted in English.
4. A candidate files a written application to the School Headteacher.
5. A candidate is subject to electronic recruitment.
6. A candidate to a pre-IB class / year 1, must:
 - a. be a primary school graduate and provide a school completion certificate;
 - b. achieve positive results in the language competence exam organised by the school.It will be possible to score 40 points; the number of the obtained points will be added to other points of the recruitment process with the weight of 0,5.

Staszic School believes in inclusive education and integrating students with special needs with mainstream education. It grants admission to all, regardless of any disability. Nevertheless, candidates with learning disabilities, specific learning difficulties, communication and speech difficulties, autism spectrum disorders, social, emotional and behavior challenges, multiple disabilities and/or physical, sensory, medical or mental health issues - are also obliged to be primary schools graduates, thus must provide a school completion certificate and achieve positive results in the language competence exam organised by the school. Meeting their individual needs - following the inclusion policy - they might be provided with special aid e.g. language competence exam sheet with the enlarged font size. Because of their disabilities, and depending on the stage of the recruitment process, candidates will have a priority in the said process in situations listed below in this

very document; after they have qualified to Staszic School - they will be granted a psychologist and special educator support program. Parents are expected to provide the necessary information regarding special needs, at the time of admission, supported by documentary evidence. Parents are assured of maintaining confidentiality.

Extra support when it comes to additional learning English requirements will be granted individually during English B classes, so that every student might develop their language skills and language communicative competence in full.

7. In the event of there being more applicants meeting the requirements stated in point 6., than the school has available places, in the first stage of the recruitment process, the result of all the following criteria is taken into account:
 - a. the results of the National Final Primary School Exam;
 - b. grades presented on the primary school completion certificate in the following subjects:
 - i. obligatorily: Polish, English, mathematics;
 - ii. one other subject appointed by the candidate out of: history, physics, chemistry, biology, geography;
 - c. primary school completion certificate with distinction;
 - d. spectacular achievements presented on the primary school completion certificate:
 - i. outstanding performance in competitions testing knowledge / artistic skills / sports skills at least on the poviast level, organised by the superintendent of schools or other educational institutions, with the exception of the recipients of the Konkurs Przedmiotowy (subject contest) laureate or finalist title at the voivodship level or higher;
 - ii. social activities / community service achievements for the sake of the school environment, volunteering in particular.
8. The recipients of the Konkurs Przedmiotowy (subject contest) laureate or finalist title at the voivodship level or higher will be admitted first, as long as they fulfill the requirement defined in point 6.
9. In case of having obtained equivalent results in the first stage of the recruitment process, candidates with health problems confirmed by a psychological-pedagogical counselling centre documentation will be admitted first in the second stage of the recruitment process.

- 10.** In case of having obtained equivalent results in the second stage of the recruitment process, the result of all the following criteria is taken into account in the third stage:
- a.** the candidate's multi-child family;
 - b.** the candidate's disability;
 - c.** the candidate's parent's disability;
 - d.** the candidate's parents' disability;
 - e.** being raised in a single-parent household;
 - f.** being raised in a foster care system.
- 11.** The value of the criteria outlined in point 10. is equal.
- 12.** In case there are year 2 pre-IB vacancies, after the school year is over, the headmaster may organise a supplementary recruitment process for the internal year 1. bilingual classes students, whose grade average presented on year 1. certificate is not lower than 4,5. In case there are more candidates than vacancies, a candidate's language competence test result will be crucial and taken into account. In case the language competence test results are the same, the grade average presented in year 1. certificate will be decisive.
- 13.** Students are admitted to IB DP year 1, having completed year 2. of pre-IB course, on the basis of their learning results presented on their school certificate, on condition that they meet the criteria stated in points 14-16.
- 14.** Pre-IB course students may choose subjects they want to study in IB DP, on condition that they have studied the subjects in year 2 of pre-IB course and obtained grade 3 (satisfactory) out of 6, for subjects they choose to study on Standard Level; and their minimum final achievement score is 4 (good) out of 6, for subjects they choose to study on Higher Level. Students choose the subjects in the period between end-of-year-classification and the last day of their studying in a given school year. Students have the right to consult with a school career counselor in order to receive support in the process of making informed decisions regarding the planning of their future, as well as ensure that the educational path they have chosen is beneficial for them.
- 15.** Students accepted to IB DP year 1, unable to choose a given subject on the desired level due to the final grade, may sit a diagnostic exam – in one subject only – during the last week of the school year.
- 16.** In special circumstances, for example a student's low school attendance due to unpredicted events, the headmaster, having consulted it with the school IB DP

Coordinator and IB DP form teacher, may allow a student to choose a subject regardless of point 13. condition fulfillment.

17. In case there are year 1 IB DP vacancies, after the school year is over, the headmaster may organise a supplementary recruitment process for the internal bilingual classes students, whose grade average presented on year 2. certificate is not lower than 4,5.
18. In case there are year 1 IB DP vacancies, after the recruitment process described in points 13-17 has finished, the headmaster may accept a student from outside the school:
 - a. taking into account the student's school certificate documenting their educational results in the second grade, obtained in another 4-year-course secondary school;
 - b. who has returned from abroad and is entitled to continue studying in year 3. of a secondary school.
19. A student accepted to year 1 IB DP in the additional recruitment process described in point 17. and 18. is obliged to catch up with the curricular differences of the educational material not later than by the end of the first term of year 3, i.e. IB DP year 1.
20. The Admission Policy is to be evaluated and modified yearly if necessary.

References:

1. Diploma Programme: From principles into practice (2015)